

WASSA AMENFI EAST MUNICIPAL ASSEMBLY

ANNUAL ACTION PLAN FOR 2021

September 2020

ECONOMIC DEVELOPMENT (Goal: Build Prosperous Society)

S/N	Programmes	Sub-programmes	Activities (Operations)	Location	Output Indicators	Quarterly Time Schedule	Indicative Budget	Source Funding	Status	Implementing Department/ Units/ Agencies
1.	Economic Development	Agriculture Development	Train of AEAs and FBOs on major food commodities under PFJ	Wassa Akropong	No of Farmers Enrolled on the Programme		6,000.00	GOG	New	Agriculture
2.	Economic Development	Agriculture Development	Organise field monitoring for AEAs, MDA and DDOs	Municipal Wide	No of monitoring visit conducted		10,000.00	GOG	New	Agriculture
3.	Economic Development	Agriculture Development	Organise review meetings 1D1F and coordinated activities under MAG	Wassa Akropong	No of review meetings held		6,000.00	IGF	New	Agriculture
4.	Economic Development	Agriculture Development	Organise of RELC planning sessions	Wassa Akropong	No of sessions organised		10,500.00	DONOR	New	Agriculture
5.	Economic Development	Agriculture Development	Train DDOs, AEAs and FBOs on crop/ livestock integration and husbandry practises	Wassa Akropong	No of DDOs; AEAs and FBOs trained on crop/ livestock integration		10,000.00	DONOR	New	Agriculture
6.	Economic Development	Agriculture Development	Organise of National Farmers Day celebrations	Damoahkrom	No of Farmers awarded		50,000.00	DACF/ IGF	New	Agriculture
7.	Economic Development	Agriculture Development	Organise training on surveillance on the seed and Fertilizer Act 803	Municipal Wide	No of training sessions organised		5,000.00	GOG	New	Agriculture
8.	Economic Development	Agriculture Development	Procure 4 No. Laptops	Wassa Akropong	No of Laptops procured		30,000.00	GOG/MAG	New	Agriculture
9.	Economic Development	Agriculture Development	Surveillance on pests and diseases and vaccination of livestock/poultry and pets	Municipal Wide	No of livestock/ poultry and pets vaccinated		10,000.00	GOG	New	Agriculture
10.	Economic Development	Agriculture Development	Training farmers on post-harvest handling and demonstrations	Municipal Wide	No of farmers trained on post-harvest handling		10,000.00	GOG	New	Agriculture
11.	Economic Development	Agriculture Development	Establishment of cocoa ,palm nursery under DCACT prog	Selected Communities	Area of nursery establish		10,000.00	MAG	New	Agriculture
12.	Infrastructure delivery & Mgt	Infrastructure Development	Rehabilitation of 1 No. Slaughter House including soakaway pit and landscaping	Wassa Akropong	No of slaughter houses constructed		100,000.00	MDF	Ongoing	Works
13.	Economic Development	Trade, Tourism and Industrial dev't	Facilitate the registration and regularization of businesses	50 business	No of SMEs trained on business development		1,500.00	DACF	New	BAC

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14.	Economic Development	Trade, Tourism and Industrial dev't	Organize CBT in snail rearing and soap making	Wassa Akropong Appiahkrom Jukwa	No of people trained					5,000.00	DACF	New	BAC
15.	Economic Development	Trade, Tourism and Industrial dev't	Organize training on small business management, working capital management and financial literacy	Wassa Akropong Dadieso Nkonya	No of people groups trained					15,500.00	DACF	New	BAC
16.	Economic Development	Trade, Tourism and Industrial dev't	Facilitate the preparation business plans for entrepreneurs	Wassa Akropong	No of plans prepared					1,000.00	DACF	New	BAC
17.	Economic Development	Trade, Tourism and Industrial dev't	Provision of oil palm, gari processing machine and soap cutting machine for clients	Opon Valley Tamakloe, Jukwa Wassa Akropong	No of items supplied					200,000	DGOG	New	BAC
18.	Economic Development	Trade, Tourism and Industrial dev't	Establishment of 1 pigsty and 1 poultry structure	Wassa Akropong Grumisa	No. of structures established					60,000	GOG	New	BAC
19.	Economic Development	Trade, Tourism and Industrial dev't	Organize 2 stakeholder forum on MSE development	Wassa Akropong	No of ICE groups trained					5000.00	DACF	New	BAC
20.	Infrastructure delivery & Mgt	Infrastructure Development	Rehabilitation of 1No. market	Nananko	No of markets rehabilitated					288,000.00	DACF-RFG	New	Works
21.	Infrastructure delivery & Mgt	Infrastructure Development	Completion of 10 boreholes fitted with hand pumps and soak away pits	10 Selected Communities	No of boreholes constructed					150,000.00	CWSA	New	Works
22.	Infrastructure delivery & Mgt	Infrastructure Development	Construct 4 No. Mechanised Borehole with Concrete Overhead Stand and Poly Tank	Bawdie, Nanako Wassa Akropong, Odoomkrom	No of Mechanised boreholes constructed					220,000.00	DACF-RFG UNCDF	Ongoing	Works

SOCIAL DEVELOPMENT (Goal: Create Equal Opportunity for All)

S/N	Programmes	Sub-programmes	Activities (Operations)	Location	Output Indicators	Quarterly Time Schedule				Indicative Budget	Source Funding	Status	Implementing Agencies
						1 st	2 nd	3 rd	4 th				
23.	Social Services Delivery	Health Delivery	Completion of CHPS Comp with Quarters and sanitary facilities for male and female	Wassa Ajumako	Percentage of work done					180,000.00	MDF	Ongoing	Health
24.	Social Services Delivery	Health Delivery	Construction of Maternity Block (canopy walkway)	Wassa Akropong	No. of maternity block constructed					34,021.84	DACF/DACF - RFG	Ongoing	Health

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						1 st	2 nd	3 rd	4 th				
25.	Social Services Delivery	Health Delivery	Provision of support for health outreach programmes	Municipal Wide	No of programmes organised					40,,000.00	DACF,IGF	New	Health
26.	Social Services Delivery	Health Delivery	Organise PHERMC meetings	Municipal Assembly	No of meetings held					5,769.23	IGF	New	Health
27.	Social Services Delivery	Health Delivery	Celebration of world health events (such as Malaria Day, Breast Cancer Day etc.)	Municipal Wide	No of world health events celebrated.					10,000.00	DACF/ DONOR	New	Health
28.	Social Services Delivery	Health Delivery	Organisation of behavioural change campaign against HIV/AIDS	Municipal Wide	No of Behaviour change campaigns organised					5,000.00	DACF/ DONOR	New	Health/ HIV/ AIDS Desk Office
29.	Social Services Delivery	Health Delivery	Provision of support of PLWHAs and OVCs	Municipal Wide	No of PLWHAS and OVCs supported					15,000.00	DACF/ DONOR	New	Health/ HIV/ AIDS Desk Office
30.	Social Services Delivery	Education and Youth Dev't	Construction of 6 unit class room block with storeroom, urinal and toilet facilities for boys and girls and landscaping	Marfo	Percentage of work done					125,762.53	DACF	Ongoing	Works
31.	Social Services Delivery	Education and Youth Dev't	Construction of 3 unit class room block with office, storeroom, sanitary facilities for boys and girls and landscaping	Opon Valley	Percentage of work done					270,000.00	GNPC	Ongoing	Works
32.	Social Services Delivery	Education and Youth Dev't	Construction of 3 unit class room block with office and storeroom, sanitary facilities for boys and girls and landscaping	Enjirifi	Percentage of work done					270,000.00	GNPC	Ongoing	Works
33.	Social Services Delivery	Education and Youth Dev't	Support for Community Self-Help projects	Municipal Wide	No. of Communities supported					328730.50	DACF/MDF/MP	New	Works
34.	Social Services Delivery	Education and Youth Dev't	Construction of 3 unit classroom block with office storeroom, sanitary facilities for boys and girls and landscaping	Asomdweekrom	Percentage of work done					270,000.00	GNPC	Ongoing	Works
35.	Social Services Delivery	Education and Youth Dev't	Construction of 6 unit class room block with storeroom, sanitary facilities for boys and girls and landscaping	Moseaso	Percentage of work done					259,131.42	DACF-RFG	On-going	Works

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						1 st	2 nd	3 rd	4 th				
36.	Social Services Delivery	Education and Youth Dev't	Construction of 6 unit class room block with storeroom, sanitary facilities for boys and girls and landscaping	Nsuopon	Percentage of work done					548,603.00	DACF-RFG	New	Works
37.	Social Services Delivery	Education and Youth Dev't	Construction of 3 unit classroom block with storeroom, sanitary facilities for boys and girls and landscaping	Dompoase	Percentage of work done					270,000.00	GNPC	Ongoing	Works
38.	Social Services Delivery	Education and Youth Dev't	Rehabilitation of 1 No. KG Classroom Blocks	Wassa Saa	Percentage of work done on Wassa Saa					70,000.00	DACF	Ongoing	Works
39.	Social Services Delivery	Education and Youth Dev't	Construction of 1 No. Classroom Blocks	Ntowkrom	Percentage of work done on Ntowkrom					23,259.44	DACF	On-going	Works
40.	Social Services Delivery	Education and Youth Dev't	Rehabilitation of 3unit Classroom Blocks	Abreshia	Percentage of work done on Abreshia					18,420.60	DACF	On-going	Works
41.	Social Services Delivery	Education and Youth Dev't	Procurement of 500 classroom Desk	Selected Schools	No of school furniture procured					150,000.00	DDF / MPCF	New	Works
42.	Social Services Delivery	Education and Youth Dev't	Support Organisation of Annual Mock Exams	Municipal Wide	No of Mock Exams organised					35,000.00	DACF/ GOG	New	Education
43.	Social Services Delivery	Education and Youth Dev't	Provision of support for implementation of GSFP	Municipal Wide	No of monitoring visits conducted					3,000.00	DACF	New	Education
44.	Social Services Delivery	Education and Youth Dev't	Provision of support for organisation of BECE	Municipal Wide	No of participating students of the BECE supported					8,000.00	DACF/ GOG	New	Education
45.	Social Services Delivery	Education and Youth Dev't	Provision of support for "My first day at school" event	Municipal Wide	No of My First Day at school organised					5,000.00	DACF	New	Education
46.	Social Services Delivery	Education and Youth Dev't	Organisation of STMIE Clinics	Municipal Wide	No of STMIE clinics organised					5,000.00	DACF	New	Education
47.	Social Services Delivery	Env'tal Health and sanitation Services	Management of liquid	7 zonal councils	No of cleaning materials procure.					15,000.00	IGF	New	Procurement/ Env'tal Health
48.	Social Services Delivery	Env'tal Health and sanitation Services	Undertake health promotion and sensitization	Selected Communities	No of training on improved sanitation					5,000.00	IGF	New	Env'tal Health
49.	Social Services Delivery	Env'tal Health and sanitation Services	Cemetery management	Selected Communities	Report on management					3,000.00	DACF	New	Env'tal Health

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						1 st	2 nd	3 rd	4 th				
50.	Social Services Delivery	Env'tal Health and sanitation Services	Premises inspections and Enforcement of bye - laws	Municipal Wide	No of inspections sessions conducted					10,000.00	DACF/ IGF	New	Env'tal Health
51.	Social Services Delivery	Env'tal Health and sanitation Services	Organisation of clean-up exercise	Municipal Wide	No of sanitation days organised					10,000.00	DACF	New	Env'tal Health
52.	Social Services Delivery	Env'tal Health and sanitation Services	Management of Communal landfilled sites	Wassa Akropong	No of clearings and compacting done					320,000.00	DACF	New	Env'tal Health
53.	Social Services Delivery	Env'tal Health and sanitation Services	Conveyance of refuse from communal transfer points	Selected Communities	Volume of refuse conveyed					100,000.00	DACF	New	Env'tal Health
54.	Social Services Delivery	Env'tal Health and sanitation Services	Construction of 3 Refuse Collection point	Japa, Bawdie and Wassa Akropong	No of refuse collection point Constructed					120,000.00	DDF	On-going	Env'tal Health
55.	Social Services Delivery	Env'tal Health and sanitation Services	Fumigation of communities and selected sites	Municipal Wide	No of communities fumigated					60,000.00	DACF	New	Env'tal Health
56.	Social Services Delivery	Env'tal Health and sanitation Services	Screening and monitoring of food vendors and slaughter house	Municipal Wide	No of sanitation cases prosecuted					10,000.00	DACF	New	Environmental Health
57.	Social Services Delivery	Social Welfare and community services	Formation and training of 6 women groups on economic empowerment	Adamanso, Saa Dompouse Ankonsia	No of Women groups trained on economic empowerment					5,000.00	DACF	New	Social Dev/ Gender Desk
58.	Social Services Delivery	Social Welfare and community services	Organize sensitization on governance for women groups	Wassa Akropong Grumisa	No of groups sensitized					5,000.00	DACF	New	Social Dev
59.	Social Services Delivery	Social Welfare and community services	Undertake case management activities	Wassa Akropong	No of communities benefiting					5,000.00	DACF/ DONOR	New	Social Dev
60.	Social Services Delivery	Social Welfare and community services	Monitor and train Day Care Centre operators	Municipal Wide	No of day care centres monitored					2,000.00	IGF	New	Social Dev
61.	Social Services Delivery	Social Welfare and community services	Training of 4 communities on sexual and gender base violence(SGBV)	Municipal Assembly	No of communities on SGBV trained					5,000.00	DACF	New	Social Dev/Gender
62.	Social Services Delivery	Social Welfare and community services	Organize Skills training for 150 vulnerable groups under the productive inclusion program	Selected communities	No of disabilities Supported					50,000.00	DACF	New	Social Dev/ Education
63.	Social Services Delivery	Social Welfare and community services	Disburse start-up kits and funds to PWDs and LEAP beneficiaries	Selected communities	No. of Items and funds disbursed					100,000.00	DACF		Social Dev

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						1 st	2 nd	3 rd	4 th				
64.	Social Services Delivery	Social Welfare and community services	Organize vocational training (hair dressing, mushroom, shoe making) for PWDs	Wassa Akropong	No. of PWDs trained					30,000.00	DACF		Social Dev
65.	Social Services Delivery	Social Welfare and community services	Public education against child labour and formation of CCPC	Wassa Akropong, Afransie, Japa	No of public education organised					5,000.00	DACF	New	Social Dev
66.	Infrastructure delivery & Mgt	Infrastructure Development	Acquisition and Documentation of Assembly lands	Wassa Akropong	Area of land acquired					100,000.00	DACF	New	Physical Planning

ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENTS (Goal: Safeguard the Natural Environment and Ensure Resilient Built Environment)

S/N	Programmes	Sub-programmes	Activities (Operations)	Location	Output Indicators	Quarterly Time schedule				Indicative Budget	Source Funding	Status	Implementing Agencies
						1 st	2 nd	3 rd	4 th				
67.	Infrastructure delivery & Mgt	Infrastructure Development	Reshaping of 300 Km Feeder Roads	Municipal Wide	Km of road maintained					750,000.00	DACF	New	Works
68.	Infrastructure delivery & Mgt	Infrastructure Development	Construction of 3 No. culverts	Abeneso, Abesewa Ahyireso	No of culverts constructed					320,000.00	DACF	New	Feeders Roads
69.	Infrastructure delivery & Mgt	Infrastructure Development	Construction of speed rumps	Wasaa Akropong	No of project inspections carried out					35,000.00	DACF/ IGF	New	Works/ PPD
70.	Infrastructure delivery & Mgt	Infrastructure Development	Organized sensitization for of road safety	Wasaa Akropong	No of project inspections carried out					3,500.00	DACF/ IGF	New	Works/ PPD
71.	Environmental Management	Nat. Res. Cons. and Mgt	Organisation of public education on climate change	Abeneso Odoomkrom	No of public education on organised					3,000.00	DONOR	New	NADMO, Env'tal health, MPCU
72.	Environmental Management	Nat. Res. Cons. and Mgt	Public education on the protection of water bodies by illegal miners	7 selected communities	No of public education organised					10,000.00	GOG	New	NADMO
73.	Environmental Management	Nat. Res. Cons. and Mgt	Undertake tree planting exercise	18 electoral areas	No of trees planted					10,000.00	GOG	New	Forestry Commission
74.	Infrastructure Delivery & Mgt	Physical and Spatial Plg.	Organisation of statutory and technical planning committee meetings	Municipal Assembly	No of statutory and technical planning meetings held					10,000.00	DACF/ IGF	New	Physical Planning

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						1 st	2 nd	3 rd	4 th				
75.	Infrastructure Delivery & Mgt	Physical and Spatial Plg.	Procurement of aerial photographs for street naming exercise	Municipal Wide	No of spatial plans prepared					10,000.00	DACF	New	Physical Planning
76.	Infrastructure Delivery & Mgt	Physical and Spatial Plg	Organisation of public education on dev't control	Selected communities	No of public education organised					5,000.00	DACF	New	Physical Planning
77.	Infrastructure Delivery & Mgt	Physical and Spatial Plg	Enforcement of bye - laws on Physical/ Building Dev't	Municipal Wide	No of dev't control cases prosecuted					10,000.00	DACF	New	Works

GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY (Goal: Maintain a Stable, United and Safe Society)

S/N	Programmes	Sub-programmes	Activities (Operations)	Location	Output Indicators	Quarterly Time schedule				Indicative Budget	Source Funding		Implementing Agencies
						1 st	2 nd	3 rd	4 th				
78.	Mgt & Admin	Finance	Preparation and Implementation of Revenue Improvement Action plans	Municipal Assembly	No of activities in the RIAP implemented					10,000.00	DACF	New	Finance
79.	Mgt & Admin	Finance	Training of Revenue Collectors	All Zonal Councils	No of Revenue collectors trained					30,000.00	DACF	New	Finance
80.	Mgt & Admin	Finance	Procure office equipment, value books and other stationeries	Municipal Assembly	No of value books procured					20,000.00	DACF	New	Procurement
81.	Mgt & Admin	Finance	Organisation of Audit Committee and other statutory meetings	Municipal Assembly	No of audit committee meetings organised					60,000.00	DACF	New	Finance
82.	Mgt & Admin	Finance	Valuation of ratable properties	Selected communities	No of properties valued					150,000.00	DACF/ MDF	New	Finance
83.	Mgt & Admin	Planning, Budgeting & Coordination	Preparation of 2022-2025 MTDP	Municipal Assembly	No of MTDP Prepared					90,000.00	DACF/ IGF	New	Planning/CPT
84.	Mgt & Admin	Planning, Budgeting & Coordination	Review and prepare Annual Action plan, Composite Budget and Procurement Plan	Municipal Assembly	No of activities in the plan and budget Reviewed					100,000.00	DACF	New	Budget/ Planning

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						1 st	2 nd	3 rd	4 th				
85.	Mgt & Admin	Planning, Budgeting & Coordination	Undertake M & E and PM&E activities	Municipal Assembly	No of M&E visits organised					100,000.00	DACF	New	Planning
86.	Mgt & Admin	Planning, Budgeting & Coordination	Organization of Town Hall meetings	Municipal Assembly	No of town hall meetings organised					50,000.00	DACF/MDF	New	Planning
87.	Mgt & Admin	Planning, Budgeting & Coordination	Maintenance and running cost of vehicles	Municipal Assembly	No of Data collected					200,000.00	IGF/DACF	New	Statistics /Budget
88.	Mgt & Admin	Planning, Budgeting & Coordination	Rehabilitation of offices and residential buildings	Municipal Assembly	No of Data collected					200,000.00	IGF/DACF	New	Statistics /Budget
89.	Mgt & Admin	Planning, Budgeting & Coordination	Maintenance of furniture and fixtures	Municipal Assembly	No of Data collected					50,000.00	IGF/DACF	New	Statistics /Budget